



LOCAL HISTORIC LANDMARK DESIGNATION Cedar Rapids Municipal Code, Section 18.05

Local historic landmarks are subject to Chapter 18 - Historic Preservation of the Cedar Rapids Municipal Code and the Cedar Rapids Guidelines for Historic Districts. Exterior changes to a local historic landmark that require a building permit (e.g. roofing, siding, window replacement) require a review by either the City of Cedar Rapids Community Development Department or the Cedar Rapids Historic Preservation Commission. A review is also required for exterior modifications that impact architectural detailing (e.g. trim, moldings, cornices), even when a building permit is not required. Demolition, new construction, and additions require the approval of the Historic Preservation Commission.

Proposed Local Historic Landmark

Use the name as provided in historic surveys, if possible. Otherwise use a name which best describes the landmark.

Proposed Local Historic Landmark Name: _____

Property Address: _____

Project Manager & Contact

This person is the primary point of contact and correspondence.

Name: _____ Organization: _____

Address: _____

Phone: _____ Email: _____

Additional Materials Required for Nomination:

Electronic versions of these files may be sent to hpreview@cedar-rapids.org.

The following materials must be submitted with this application or the application will not be accepted by the City of Cedar Rapids Community Development Department:

1. A narrative and justification describing how the proposed landmark is historically significant as defined by 18.02.T of the Cedar Rapids Municipal Code.
Historically significant is defined as any structure, building, site, property, object or item which is determined by the Cedar Rapids Historic Preservation Commission, National Park Service or State of Iowa Historic Preservation Office to possess integrity and meet one or more of the following:
 1. Associated with events that have made a significant contribution to the broad patterns of our history; or
 2. Associated with the lives of significant persons in our past; or
 3. Embodies the distinctive characteristics of a type, period, or method of construction, or represents the work of a master, or possesses high artistic values, or represents a significant and distinguishable entity whose components may lack individual distinction; or
 4. Yielded, or may be likely to yield, information important in history or prehistory.
2. A map indicating the exact location of the proposed local historic landmark.
3. An inventory of the buildings, structures or historically important sites located on the property.
4. A listing of all the owners of the property subject to the local historic landmark request.

Property Owner(s) Signature(s):

Signatures of all owners are required with this application. Please use additional pages, if necessary.

By signing below the property owner(s) authorize the pursuit of the proposed local historic landmark nomination and understand that local historic landmarks are subject to Chapter 18 – Historic Preservation of the Municipal Code and the Cedar Rapids Guidelines for Historic Districts.

Property Owner

Name: _____ Organization: _____

Address: _____

Phone: _____ Email: _____

Date: _____

Owner Signature

Property Owner

Name: _____ Organization: _____

Address: _____

Phone: _____ Email: _____

Date: _____

Owner Signature

Property Owner

Name: _____ Organization: _____

Address: _____

Phone: _____ Email: _____

Date: _____

Owner Signature

Property Owner

Name: _____ Organization: _____

Address: _____

Phone: _____ Email: _____

Date: _____

Owner Signature

City of Cedar Rapids Community Development Department
101 First Street SE, Cedar Rapids, IA 52401
Phone: 319-286-5041 | Web: www.cityofcr.org/hpc