



LOCAL HISTORIC DISTRICT/LANDMARK EXTERIOR WORK APPLICATION

Cedar Rapids Municipal Code, Section 18.08

The following information is necessary for all requests for exterior modifications to local historic landmarks or buildings within a designated local historic district as per Chapter 18, Historic Preservation in the Cedar Rapids Municipal Code. Please answer all questions. Failure to provide accurate and complete information will delay review.

To be considered at a Historic Preservation Commission meeting, applications must be turned in the Wednesday prior to the meeting.

Owner Information	Applicant Information (skip if owner)
Name _____	Name/Company _____
Address _____	Email _____
City _____	Address _____
State _____ Zip _____	City _____
Phone _____	State _____ Zip _____
Email _____	Phone _____
Address of Property where work will occur: _____	
Project Type: <input type="checkbox"/> House <input type="checkbox"/> Garage <input type="checkbox"/> Shed <input type="checkbox"/> Fence <input type="checkbox"/> Other _____	
Project Description and Location on the property/structure (please be as detailed as possible): _____ _____ _____ _____	
Description of existing materials (e.g. wood, metal, asphalt shingles): _____ _____	
Description of proposed materials(e.g. wood, metal, asphalt shingles): _____ _____	
Will you be permanently removing architectural detailing/ornamentation from the exterior of the structure (e.g. corbel(s), trim, molding, newel post caps)? Yes <input type="checkbox"/> No <input type="checkbox"/>	
If Yes, describe what architectural detailing/ornamentation you are removing and why:- _____ _____	

Description of how project meets the Guidelines for Cedar Rapids Historic Districts *or rationale for why the project is not consistent with the Guidelines for Cedar Rapids Historic Districts:*

Supplemental Materials Required:

For all projects, include at least one of the following applicable materials:

- Physical Material(s) Sample
- Product Catalog, indicating chosen product
- Photo of exact product which will be installed

For new construction only, include at least one of the following:

- Sketches
- Renderings
- Construction Drawings

I, the owner or designated representative of the property, have read the application and acknowledge the Guidelines for Cedar Rapids Historic Districts, as they relate to my project will be used to determine if my project is approved. If the area where the work on the project is not readily visible from a public right-of-way (alley or street), I also authorize a staff member of the Community Development Department to come onto the property to obtain photo(s) of the area where the work will occur.

I acknowledge that the information provided in this application, including all attachments, are accurate and correct, and that an incomplete application will not be accepted.

I have included the required applicable attachments with this application: **Yes** **No**

Owner/applicant signature: _____

For staff use only:

Date and time completed application received: _____

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